

Burlington REALTY

UTILITIES & CONTACTS

Electric	Burlington Electric	(802) 865-7300	www.burlingtonelectric.com
Gas	Vermont Gas	(802) 863-4511	www.vermontgas.com
Cable / Telephone*	Burlington Telecom	(802) 540-0007	www.burlingtontelecom.com
Cable / Telephone**	Comcast / Xfinity	(800) 266-2278	www.xfinity.com
Rubbish Drop-Off	CSWD	(802) 872-8111	cswd.net
Eric Lafayette	Property Manager	(802) 318-3181	eric@burlingtonrealty.com
Melissa Lafayette	Landlord / Owner	(802) 318-0211	Lafayette.melissa@gmail.com
Tom Dowe	Handyman	(802) 324-8364	twdowe@yahoo.com

*If you are selecting Burlington Telecom, please notify them that you were recommended by Melissa Lafayette. If she receives a \$50 credit for the recommendation, we will provide you a \$25 refund.

** If you are selecting Comcast, please notify them that you were recommended by Jordan Lafayette. If she receives a \$50 credit for the recommendation, we will provide you a \$25 refund.

Rubbish note:

All items that are not considered household garbage (like chairs, couches, dressers, etc.) need to be brought to a CSWD drop off center. They will not be picked up by our rubbish haulers and we will be fined by the city.

PAYING RENT

When is rent due:

- Rent is due on the 1st of each month and is considered late at Noon (12:00 PM) on the 5th. Please note this timeline includes weekends and holidays.
- Tenants are required to pay the last month's rent and under no circumstances shall deposit be used for last months rent.


How to pay rent:

- Rent can be paid by check, money order, or cashier's check payable to "Lafayette Real Estate". **PLEASE NO CASH**
- Rent can be paid by mail, but it must be physically received in the office by noon on the 5th. Please address mail to: Lafayette Real Estate, 52 Elmwood Avenue, Burlington, VT 05401.

Important notes:

PLEASE MAKE SURE CHECKS ARE 100% FILLED OUT

The image shows a sample check form with a green background and a repeating watermark pattern. The form includes the following fields and text:

- Top right corner: 5719
- DATE: _____
- PAY TO THE ORDER OF:
- \$
- _____ DOLLARS  Security Features Detailed on Back
- MEMO:
- Bottom left: ⑆000045678000 0000⑆ ⑈0000

Enter Property Address & Month of the Associated Property

MAILBOX LOCATION

Mailing Address:

Lafayette Real Estate
52 Elmwood Ave
Burlington, VT 05401

Checks get made out to “Lafayette Real Estate”

Drop Off Instructions:

**** MAILBOX SAYS LAFAYETTE REAL ESTATE IN BIG GOLD LETTERS – It’s located on the porch to the right.**

